

**Fencott & Murcott Parish Council**  
**DRAFT Minutes of Parish Council Meeting – Monday 13<sup>th</sup> July 2020**  
**7.00 pm Virtual Meeting using Zoom**

**Present**

J Lewis, K Bott, J Wylie, L Bustin (Parish Clerk), Cllr Dan Sames, 4 x public

**1. Welcome**

Chair introduction to online meeting format

**2. Apologies for absence**

Apologies: Nicole Bates

Non attendance: Tim Brown

Received letter of resignation from Nicole Bates. Clerk to advertise the vacancy.

**3. Declarations of interest**

None

**4. Approval of Minutes of previous meeting**

Approved and to be delivered to Chairman for signature

**5. Public Speaking:**

**County Councillor Update:**

-COVID 19 Councillor Fund update

-Councillor Priority fund has been extended for another year – example given of funding to local parishes for equipment for community speed watch scheme, headed by Horton Cum Studley. PC can request to join this scheme and be trained to use equipment.

-Road repair schedule underway, report issues to D and he will pass on. Cllr reported issues with the road drain adjacent Nut Tree Pond and Woodbine Cottage.

-Expressway scheme 'off the table' at the moment

**Village Hall**

Treasurer of Village Hall Committee gave update on renovation work to date

**6. Chair's announcements**

-September PC meeting will include the Annual Council meeting whereby the chair is elected, and the Annual Parish Meeting where the community can speak. The requirement for this to be in May was removed due to CV19.

-Website management, accessibility and transparency – certain items need to be published on the website including a cookies disclaimer and an SSL, it needs to be mobile friendly and have larger text on some things. Navitas will help with all of this and have provided a quote.

- Defibrillator at the village hall will now be managed by the Parish Clerk.

- There is an online Parish Liaison meeting on the 30<sup>th</sup> from 6-8pm.

- The year end accounts need approving but internal audit not yet complete.

**7. Finance & Governance Report**

Agreed: £266 Clerk wages and HWA

Finance report attached

**8. Parish Business**

Planning Application Update

20/00957/F Dairy Cottage, Murcott: Single Storey Side Extension

Application permitted

19/00237/F The Studio, Sycamore Barn: Conversion of garage

Decision target date 28/7/2020

Parish Council requested more information about this as recent amendments had been made to the application.

New Planning

20/01442/F Moorlands Farm: Demolition of agricultural buildings and erection of three dwellings

Parish Council requested more information concerning this application

Highways Act S115 Application to install bollards at Bridleway 6

Parish Council resolved to support this application

20/01693/F Change of use of land for the siting of a mobile home (log cabin)

New application to be considered by Parish Council, comments due by 31<sup>st</sup> July

**8. Chair – items not covered by the agenda, to include at next meeting**

Parish Asset management: The Pound may need some tree surgery carried out, clerk to investigate.

The Splash maintenance is still outstanding, clerk to contact Russell Lambert.

The clerk will invite local police, councillors, church and other statutory bodies to the September meeting in order to discuss parish matters with the community.

The meeting ended at 8.39 pm

Signed by Chairman \_\_\_\_\_

**DRAFT MINUTES**

**Next Meeting to be held provisionally on 14<sup>th</sup> September 2020, venue to be confirmed**