

**Fencott & Murcott Parish Council**  
**Minutes of Parish Council Meeting – Monday 23<sup>rd</sup> March 2020**  
**7.00 pm Fencott & Murcott Village Hall Car Park**

**Present**

J Lewis, K Bott, J Wylie, N Bates, T Brown, L Bustin (Parish Clerk)

**1. Welcome**

**2. Apologies for absence**

None

**3. Declarations of interest**

None

**4. Approval of Minutes of previous meeting**

Approved and signed by Chairman

**5. Finance**

Cheques approved and signed:

£267.90 Charlton on Otmoor Parish council contribution towards graveyard upkeep

£406.75 Came and Company Annual Insurance

£140.42 OALC annual subscription

£266 Clerk wages and home working allowance for two months

**6. Emergency Delegation Powers - Members considered and agreed:**

In response to the Covid-19 outbreak in the UK and in the event that it is not possible to convene a meeting of the Parish Council in a reasonable time, the Clerk shall have delegated authority to make decisions on behalf of the Parish Council where such decision cannot reasonably be deferred and must be made in order to comply with a commercial or statutory deadline (such as planning consultations or insurance renewal). This will be carried out where possible by consultation with members by electronic means or telephone.

The Clerk will further consult with the Chairman for guidance as necessary.

The delegation does not extend to matters expressly reserved to the Parish Council in legislation or in its Standing Orders or Financial Regulations. Any decisions made under this delegation must be recorded in writing and must be published in accordance with the relevant regulations. This delegated authority ceases upon the first meeting of the Parish Council after the council meeting at which the delegation was put in place.

**7. Next Parish Council meeting**

To be advised once further government advice about meetings received

The meeting ended at 7.20 pm

**Signed by Chairman** \_\_\_\_\_