

Fencott & Murcott Parish Council
Minutes of Parish Council Meeting –Monday 23rd September 2019
7.30 pm Fencott & Murcott Village Hall

Present

J Lewis, J Wylie, N Bates, T Brown, K Bott, L Bustin (Parish Clerk), 1 x public

1. Welcome

2. Apologies for absence

Cllr Dan Sames

3. Declarations of interest

None

4. Approval of Minutes of previous meeting

Approved and signed by Chairman

Matters arising:

Request for meetings to start earlier at 7pm, majority in favour, new timings to start in November.

Clarification that Charity meetings are closed meetings, clerk to check governing documents are up to date

5. Public Speaking

Update from VH Committee (see later)

6. Chair's announcements

Reminder to Councillors about council processes. Clerk to issue all cllrs copies of policies and standing orders for review at next meeting

Clarification of public interaction, timing restrictions, and how agenda is managed

Reminded that once matter has been discussed then it leaves the agenda until such time as clerk and chair decide with good reason to move it back to the agenda.

Cllr Bott reported on emergency planning and responses meeting, whom to contact in different situations. Information to be provided and shared.

7. Finance Report

Agreed to subscribe to Parish Online

Precept discussion to be added to November agenda, to be agreed in January

Fixed Asset register reviewed and updated.

8. Parish Business

Village Maintenance

It has been reported that drains/culverts along roads need clearing. Fencott pond (Corner farm ditch), and Murcott pond drains from the road however drain appears to be blocked.

It has been reported that a new Fencott sign is needed for the white gates.

Village Hall

Update from VHC. PC confirmed it had power under section137 to make donations.

Kitchen and toilet layout change to be costed up by VHC.

Rospa report for playground received, and update provided on repairs and renewals.

1st December village tree lighting to go ahead.

Bus stops

Quote for annual cleaning agreed, clerk to instruct contractor.

Grass Cutting

Clerk to check grass cutting map from OCC, as some areas do not appear to have been done at all this year.

Environment Agency Update

Cllr Bott attended an emergency planning meeting, with reference to flooding and riparian owners responsibilities. Information to be provided for community sharing.

The Splash

Maintenance requirements to be considered: no new items

Alice's Meadow

Tenders should be invited via Otmoor Review, noticeboards, social media.
Clerk to locate grazing template OALC? And to check legalities of occupation.

The Pound

Maintenance requirements to be considered: no new items

Footpaths

Clerk to investigate cost of A3 sized map showing public rights of way, and cost of vinyl poster and plastic engraved map

Ask footpath officers about permitted footpaths in the locality

PC resolved to order 10 x plastic signs from Signomatic for local use

Clerk to provide laminated copies of signs for Cllrs to show residents

Clerk to verify ownership of some areas of land

Annual Parish Meeting to include parish amenities and PROW map as an item

Bridleway Gate discussion – Clerk to verify the powers of the PC with reference to bridleways and gating, and access advice from OALC and SLCC.

Planning

Clerk to include more detail on planning applications

Expressway

8. Chair – items not covered by the agenda, to include at next meeting

November agenda to include ideas for use for Alice's Meadow and The Pound

PC to consider information history map for gate at Alice's Meadow

KB apologies for next meeting

Next Parish Council meeting to be held on Monday 25th November at EARLIER TIME 7.00 pm

Signed by Chairman _____