

# AGENDA

## MEETING OF FENCOTT & MURCOTT PARISH COUNCIL

FENCOTT & MURCOTT VILLAGE HALL  
All Parish Councillors are summoned to attend  
7.00 pm ANNUAL MEETING OF PARISH COUNCIL

1. **Welcome**
2. **Apologies**
3. **Parish Council**
  - Elect Chair
  - Co Opt for two Vacancies
  - Completion of acceptance forms, issue registration of interest forms & Councillor information packs
4. **Declarations of Interest**
5. **Minutes of previous meeting**
  - Approve April 2018 minutes - *Chair to sign*
6. **Chair - Announcement**
  - Request from Rvd Steve Hayes for parish councillors to become trustees of Bury Fields Trust
6. **Finances Report**
  - Approval of payments:
    - Invoice for painting gates £415
    - Laptop and scanner purchase using transparency grant funds £870
  - Approval of quotations:
    - Quote from Tetbury Accounting for payroll set-up and management (to pay Clerk) £20 plus VAT per month
  - Approve annual budget
7. **Parish Business**
  - Ditches and waterways
  - Re-approve Parish Council Standing orders and policies
  - No new planning applications

- Agree to deliver files to County Archive
- Agree dates for Parish Council meetings for the next twelve months, every other month as follows: July, September, November, January, March, May (to include annual meeting in May).  
First Thursday of the month proposed.
- **Communication with Parish update:**
  - Use of noticeboards (still need one for Fencott bus shelter)
  - Updated Website
  - Facebook page
  - Otmoor Review paragraph and dates of meetings (FOC)
  - Nut Tree Pub to display dates of meetings

**8. Chair - items not covered on agenda**

**Next Meeting .....2018**